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22 May 1950

MEMORANDUM FOR: Director of Central Intelligence

THRU: Acting Executive

SUBJECT: Biographic Register Table of Organization

1. Discussions were held today with representatives of the Office of Policy Coordination and the Special Research Center relative to adequacy of Biographic Register service and estimated future demands on such Register.

2. The Office of Policy Coordination estimates that its demands on the Register will increase by 50 per cent over present requirements. The Special Research Center estimates that its requirements will increase by 100 per cent.

3. Analysts in the Office of Reports and Estimates do not wish to receive typed summary reports as are submitted to OPC and SRC and at present are sent to ORE Analysts to satisfy requirements. Analysts in ORE would prefer to receive the dossiers from Biographic Register and make their own summary and then evaluate the information. This should reduce present workload in Biographic Register. It is not possible to say at this time the extent of such reduction. If this were 20 to 25 per cent of Biographic Register workload the net estimated workload increase of Biographic Register would be roughly 50 per cent.

4. NSCID No. 8 states that CIA will maintain a Biographic Register of Scientific Information. The attached proposal puts CIA into the maintaining of a Biographic Register of Political Information which it is felt rests with State Department as its responsibility.

5. If CIA is to maintain a Biographic Register of Political Information then the T/O in the attached paper as adjusted by pencil notations would seem adequate as it would provide more than a 50 per cent increase. Grades of positions shown would be subject to approval by the Personnel Director.

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Management Officer

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